

SOOKE ELEMENTARY PAC MEETING: 21 February 2017

MINUTES (Approved)

Call to Order at 6:30 p.m.

Attendees: Candice N (President), Danielle D. (VPres), Lisa S (Treasurer), Maki M. (Food Coord.) Mrs. K. Arnot (Principal), Ms. C. Cole & Mrs. R. Standley (Teacher Reps), Dan Newport (Emerg. Prep Coord.), Lorna Egresits (parent)

Regrets: Lisa Nilsson (Event Coord),

- Territorial acknowledgement (6:30 pm)
- MOTION to adopt the agenda as presented CARRIED
- MOTION to adjourn at 7:30 CARRIED
- MOTION to approve the January 2017 minutes as presented CARRIED

Reports (6:35 – 6:55)

Teacher Rep: Ms. Cole (Gr.2/3) and Mrs. Standley (Gr. 4) both attended the meeting to update us on how things are going in their classrooms. Both expressed thanks to the PAC for our support. Ms. Cole told us that her class is busy doing many hands-on projects such as hammering, knitting, and sewing, which address the Applied Skills and Design Technologies aptitudes. There is a lot of skill integration going on. She also draws in First Nations material and is using the idea of Makerspaces. Mrs. Standley commented on the very good parental involvement she has had this year, especially with fieldtrip support. She is part of the Principles of Learning (POL) initiative, which is a hands-on program so the students have been outside a lot learning about local plants and animals. The teachers have requested an update on the status of their PAC accounts as they head into spring.

PAC raised the issue of school supplies with the teachers, requesting that the lists be kept around \$50 and focused on required items. There was general agreement that this was a good idea. The discussion also brought up the idea of educating parents on why certain supplies are requested and to request questions from parents regarding school supplies.

Admin reports—Mrs. Arnot: Arts Reach and the Sierra club both came to the school. 100 Day/Numeracy day will take place Feb. 28th. Kindergarten enrollment is currently at 43. Poirier is 100% full at the moment. SES will likely get a portable but no concrete details on that right now. Around 7 students (Gr. 4) wrote the FSAs this year. The Hold & Secure drill went well. There are three fire drills left to have yet. There is discussion around using the Snow day as the emergency release drill. It went well. Basketball Jamboree is March 1st. Report cards will be home mid March. March 13th is the Sing-out at EMCS and Jump Rope for Heart will do a demo that day, though the actual event will be held in May. Mar. 14 Mad Science is coming. SES is planning to hold another Norman Foote concert in October, with a Halloween theme. The choral riser plan has been halted at stage 2 as it meets SES needs; anything more would exceed the space available. Ms. L. Stuart's class wrote persuasive letters to the Head of Facilities regarding the need for a garden at SES. Book fair will go ahead in April during the week leading up to Easter. Proceeds will be used to buy classroom supports.

PAC Reports:

Treasurer: Inquired about the water station status. Project is in progress. The last video data projector has been ordered.

Food Coordinator: February hot lunch went ok. 96 orders in total. There was an issue with the echeck option in that payment made by echeck was not received by the order cut off so as per our process, pending orders were deleted.

Given the delay in processing, we either need to not accept this mode or we need to make it clear to parents to plan enough ahead so the payment is cleared by the cut off. **Decision to be finalized.**

Business (6:55-7:30)

1. Additional Team Jerseys: MOTION to budget \$650 for the purchase of additional school jerseys to replace old stock. **CARRIED (LS/CN)**
2. Streamlining Bank Accounts: MOTION to close the “Other” account and combine with “General” so we only manage 2 accounts in addition to gaming. **CARRIED (LS/DD)**
3. Spring Fling: The PAC reviewed the Spring Fling planning document.
 - Danielle will follow up to confirm Par-T-Perfect is still available for the May 11th date and the cost is around \$450.
 - Maki confirmed that the face painter is available on May 11th and will cost \$120. Both of these activities are confirmed.
 - Stations were discussed, drawing on feedback from the Gr.4/5 surveys, and the agreed upon stations include Seed cup decorating (plastic cups have been donated), Candy Necklaces, Bubbles & Chalk, a poster station (posters have been donated). Another couple craft stations need to be finalized yet: ideas include rock painting, garden games, coffee filter tie died monsters
 - The idea of raffle tickets for classroom baskets was preferred over silent auction.
 - The \$2 admission for everyone aged 3 and up was confirmed; pre-ordering online and cash on the day was agreed upon
 - Pizza was selected as the food service, with online orders for whole pizzas and limited cash sales for slices.
 - Action items included finalizing the stations, confirming Par-T-Perfect, pricing pizzas.
4. Odds & Sods: Dave Bennett’s talk on emergency prep has been rescheduled to the next PAC meeting on Mar. 14th. Kiosk inventory still needs doing. No one has come forward to claim the codes for the VIPC Conference on the 25th. Danielle Dumont will be the point person to coordinate with Staples for school supplies.
5. PAC Elections are coming up—need to encourage people to take part. Some discussion around strategies. Also the idea of volunteer appreciation was raised and tabled for further consideration

Meeting Adjourned (7:44)

Next meeting: Mar. 14, 2017